



TOWN COUNCIL REGULAR MEETING

Minutes

Wednesday, January 17, 2024 at 6:00 pm

Attendees: Staff: Town Manager Tim Rasmussen, Town Attorney Brandon Kavanagh, Town Clerk Kelsi Miller, Chief of Police Dayson Merrill, Sergeant Bryan Holmes, Public Works Director Robert Pena

**Springerville Town Council Chambers - 418 E. Main St. Springerville, AZ
85938**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Town Council and to the general public that the Council will hold a meeting open to the public at the Springerville Town Hall, 418 East Main Street, Springerville, Arizona. The Town Council reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3)(4) and (7) for legal consultation on any of the following agenda items.

TOWN COUNCIL MEETING: 6:00 P.M.

1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE:

Minutes:

Mayor Reidhead called the meeting to order at 6:00 p.m. Barry Williams led the pledge of allegiance.

2. INVOCATION:

Minutes:

Pastor Luke Gallagher offered the invocation.

3. ROLL CALL:

Minutes:

The Town Clerk completed the Roll Call.

Present: Shelly Reidhead, Mayor; Richard Davis, Vice-Mayor; Douglas Henderson, Councilor; Donald Scott, Councilor; Florencio Lozoya, Councilor

A quorum is present.

4. PUBLIC PARTICIPATION:

Minutes:

Terry Shove addressed the Mayor and Council. She congratulated Round Valley Superintendent Slade Morgan for receiving the Arizona Superintendent for Medium School Districts at the Arizona School Boards Association and Arizona School Administrators Conference. She next updated on Little League Basketball. They have 159 kids making up 21 teams, including 2 teams from Quemado. Lastly, she informed Council she supports active code enforcement in Springerville. Slade Morgan, Superintendent for Round Valley Schools addressed the Mayor and Council. He thanked them for the opportunity to speak during the Council meetings regarding the bond. The bond passed. They will be holding a Work Session on February 20th to get community input. He next thanked the Round Valley Police Department for assistance in making sure the wrestling team was able to safely get to their tournament during the snow storm.

5. COUNCIL, MANAGER AND STAFF REPORTS:**a. Mayor & Council Reports: Summary Updates on committee meetings.****Minutes:**

Councilor Henderson reported he attended a meeting at the airport today regarding the annual aviation expo.

Mayor Reidhead reported she and the Mayor of Eagar helped the Community Center with serving Thanksgiving and stuffing stockings for the seniors.

b. Manager Tim Rasmussen: Summary Updates & presentation(s)**Minutes:**

Manager Rasmussen updated on Ardurra and that we will be reviewing a contract update for them later in the meeting, the appraisal for 560 N Main came back higher than the last appraisal at \$450,000 for fair market price. We have sent that to Eagar. He updated on a feasibility study to potentially be paid by a grant for coal transition, the need for a quick claim deed from the Municipal Property Corporation, and Robert doing the research on radiometers. The next update is he is still training Stormy and working on the employee manual. Manny is contacting military bases and reminding them Springerville could be a fuel stop. This has been successful, Blackhawks are flying in next week.

c. Staff Reports: Summary Updates**Minutes:**

Chief Merrill informed Council that he provided a written staff report this month. The only change to that report is Officer Maly is no longer with the Round Valley Police Department. We are still looking into hiring a lateral officer.

Public Works Director Robert Pena reported to Council that Public Works is doing well despite having a lot of sickness going around. He updated on the painting project and work completed at the former NPC building. He next explained what a huge effort the holiday season is with putting everything up and then taking everything down. He updated on some recent missing street signs. They were also able to add another snow plow that was much needed. He updated on where they are with the radiometer and how helpful those will be. He gave the example of the large amount of non-payment shut-offs they had this month. Public Works still has two open positions; building maintenance and maintenance worker 1.

Town Clerk Kelsi Miller reminded Council financial disclosure statements have been sent out and supplied in paper. These are due by January 30th. Additionally, packets for the Primary Election will be available on January 29th.

6. CONSENT ITEMS:

Minutes:

ACTION: Motioned by Councilor Don Scott, seconded by Vice Mayor Richard Davis to approve consent items 6a and 6b as presented.

DISCUSSION: None

Vote results:

Ayes: 5 / Nays: 0

- a. Consider approval of the November 15, 2023 Regular Council Meeting minutes.
- b. Consider ratification and approval of the accounts payable register from November 7, 2023 through January 8, 2024.

7. PRESENTATION:

Minutes:

Robert Pena with the Apache County Critical Incident Stress Management / Peer Support Group addressed the Mayor and Council. He gave a brief history of the group from being established for 20 years and having multiple restructures and where they are now. He explained they come after a crisis such as school shootings, natural disasters, etc., and talk to those in need. They want to continue to remind the community that they are a resource. They work with schools, White Mountain Regional Medical Center, fire departments, law enforcement, and emergency management. They will go County wide it need be. The members of the group introduced themselves; Haley Nicoll with Apache County, AnnMarie Pena with the RV Schools, Mark Wade with Greer Fire and WMA and Shannon Eagar of Eagar.

OLD BUSINESS

NEW BUSINESS

8. FINANCE POLICY UPDATE:

Minutes:

ACTION: Motioned by Vice Mayor Richard Davis, seconded by Councilor Florencio Lozoya to approve the finance policy update adding the section "Lease Reporting" as presented.

DISCUSSION: None

Vote results:

Ayes: 5 / Nays: 0

9. LEASE AGREEMENT AMENDMENT:

Minutes:

ACTION: Motioned by Vice Mayor Richard Davis, seconded by Councilor Florencio Lozoya to approve the First Amendment to the Lease Agreement dated October 1, 2018, between the Town of Springerville and the White Mountain Historical Society.

DISCUSSION: Manager Rasmussen explained he was getting reacquainted with Dave Williams and the historical society and wanted to fix this.

Vote results:

Ayes: 5 / Nays: 0

10. AMENDED AND RESTATED PROFESSIONAL SERVICES AGREEMENT:

Minutes:

ACTION: Motioned by Vice Mayor Richard Davis, seconded by Councilor Florencio Lozoya to approve the "Amended and Restated Professional Service Agreement" with Ardurra for Engineering Services.

DISCUSSION: Manager Rasmussen explained with the passage of this updated agreement they will be getting back to work on CDBG projects and water /wastewater projects for WIFA.

Vote results:

Ayes: 5 / Nays: 0

11. TOWN OWNED PROPERTY: 760 WEST AIRPORT ROAD

Minutes:

DISCUSSION: Manager Rasmussen led the discussion regarding 760 West Airport Road. The current issue is it is one parcel number for two parcels with a different parcel number in between them. He explained we acquired this property to avoid litigation and it has two structures on it. These structures are a safety hazard and will probably need to be taken down. Robert Pena gave a history of the water main on the north side of that property. They would like to do some additional research on that before deciding if they want to keep that property or not. They discussed the well on that property is not currently being used in our system. Council directed staff to do a parcel split and get two parcel numbers assigned and research easements for the well and water main.

12. CALL OF ELECTION: RESOLUTION 2024-R001

Minutes:

ACTION: Motioned by Vice Mayor Richard Davis, seconded Councilor Don Scott to approve Resolution 2024-R001, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF SPRINGVILLE, ARIZONA, DESIGNATING THE ELECTION DATE AND THE PURPOSE OF ELECTION; DESIGNATING THE DEADLINE FOR VOTER REGISTRATION; AND DESIGNATING THE PLACE AND THE LAST DATE FOR CANDIDATES TO FILE NOMINATION PAPERS.

DISCUSSION: None

Vote results:

Ayes: 5 / Nays: 0

13. MUNICIPAL PROPERTY CORPORATION REMOVAL:

Minutes:

ACTION: Motioned by Vice Mayor Richard Davis, seconded by Councilor Doug Henderson to remove Gracie Becker, Bill Lucas, and Ginger Wiltbank from the Municipal Property Corporation.

DISCUSSION: None

Vote results:

Ayes: 5 / Nays: 0

14. MUNICIPAL PROPERTY CORPORATION POSSIBLE APPOINTMENT: SCOTT

Minutes:

ACTION: Motioned by Councilor Doug Henderson, seconded by Vice Mayor Richard Davis to appoint Don Scott to the Municipal Property Corporation.

RECUSAL: Councilor Don Scott recused himself from this item.

DISCUSSION: Mayor Reidhead asked Don Scott if he was okay with this, he said yes.

Vote results:

Ayes: 4 / Nays: 0

15. MUNICIPAL PROPERTY CORPORATION POSSIBLE APPOINTMENT: WINK

Minutes:

ACTION: Motioned by Councilor Doug Henderson, seconded by Vice Mayor Richard Davis to appoint Heidi Wink to the Municipal Property Corporation.

DISCUSSION: None

Vote results:

Ayes: 5 / Nays: 0

16. MUNICIPAL PROPERTY CORPORATION POSSIBLE APPOINTMENT: MILLER

Minutes:

ACTION: Motioned by Vice Mayor Richard Davis, seconded by Councilor Don Scott to appoint Kelsi Miller to the Municipal Property Corporation.

DISCUSSION: None

Vote results:

Ayes: 5 / Nays: 0

17. EXECUTIVE SESSION:

a. NOTICE OF CLAIMS- A WYRE

Minutes:

ACTION: Motioned by Vice Mayor Richard Davis, seconded by Councilor Don Scott to enter into executive session at 6:42 p.m..

Council entered back into regular session at 7:42 p.m.

Vote results:

Ayes: 5 / Nays: 0

18. ADJOURNMENT:

Minutes:

The meeting was adjourned at 7:43 p.m.

Shelly Reidhead, Mayor

ATTEST:

Kelsi Miller, Town Clerk

I hereby certify that the foregoing is a true and copy of the minutes of the Springerville Town Council in a Regular Council Meeting on _____. I further certify that the meeting was duly called and a quorum was present.

Dated this _____ day of _____, 2024

_____. Kelsi Miller, Town Clerk

Members of the public who only want to provide written comments can express their comments by emailing the Town Clerk at **kmiller@springervilleaz.gov** to be read or summarized during the call to the public. All comments must be submitted by 12:00 p.m. on the day of the meeting.

Americans with Disabilities Act (A.D.A.): The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the Town Clerk at (928) 333-2656 ext. 224 forty-eight (48) hours prior to the meeting to arrange necessary accommodations.